

## Official Proceedings

September 20, 2011

8:00 am

Chairman Ken Zander called the meeting of the Stark County Board of Commissioners to order. All members present.

Chairman Zander asked for any additions to the agenda. Auditor Kay Haag added two North Dakota Department of Transportation documents for signatures.

Comm. Hoff moved to approve the minutes from the September 6, 2011 meeting. Comm. Elkin seconded. All voted Aye and the motion carried.

Chris Keller and Chuck Olson, Endeavor Engineering, introduced themselves and gave an overview of their engineering firm.

Auditor Kay Haag informed the Commission of the North Dakota Oil & Gas Conference Registration in Medora on October 6<sup>th</sup>, 2011.

Chairman Zander asked for an update on the finding of a candidate for the City Zoning Representative Appointment. No new candidates have been identified and the search will continue.

Comm. Elkin moved to re-appoint Frank Klein as the North Dakota State Fair Delegate, upon his acceptance. Comm. Kuntz seconded. All voted Aye and the motion carried.

Comm. Wolf moved to authorize Chairman Zander to sign the North Dakota Department of Transportation document for Bridge Project BRO-0045(052). Comm. Elkin seconded. All voted Aye and motion carried.

Comm. Hoff moved to authorize Chairman Zander to sign the Contract/Contract Bond for Edward H. Schwartz Construction for Project BRO-0045(048). Comm. Kuntz seconded. All voted Aye and motion carried.

Auditor Kay Haag reviewed the 2012 preliminary budget. The following Department Heads spoke about their respective budgets.

1. Auditor Kay Haag: increase in travel budget due to increase in personnel
2. State's Attorney Tom Henning: discussed personnel titles
3. Recorder RaeDeen Weinberger: personnel, added a line item for leasing a new copy machine
4. Tax Director Diane Brines: personnel, discussed hiring Pickett & Company to assess Whiting Oil and EDog Logistics and a Web GIS website.
5. Sheriff Clarence Tuhy: personnel, dog expense line item
6. Emergency Manager/ 911 Coordinator Bill Fahlsing: personnel and dispatch

7. IT Manager Darren Czapiewski: added contract line item for IT support in his absence and discussed equipment for extra personnel in the Sherriff's Department
8. County Agent Kurt Froehlich: personnel

Changes will be made to the 2012 preliminary budget and presented at the October 4<sup>th</sup>, 2011 meeting for final approval.

Comm. Wolf moved to shift the County Road oil & gas revenues to the General, from this point forward. Comm. Elkin seconded. Roll call vote. All voted Aye and the motion carried.

Comm. Elkin moved to adjourn. Comm. Hoff seconded.

---

Kay Haag, Auditor

---

Ken Zander, Chairman